

Deborah Bloome, Psy.D., P.A.
14521 Walsingham Road
Largo, FL 33774
PHONE: (727) 517-1938 FAX: (727) 517-1937

APPOINTMENT POLICIES, FEES AND AGREEMENTS
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- ▶ Our office schedules appointments only when you contact our business office at (727) 517- 1938 Monday – Thursday. Appointments are available Monday – Thursday. Appointments are typically 45 minutes long.
- ▶ We will do our best to schedule the earliest available appointment that is convenient for you.
- ▶ If you must cancel an appointment, we REQUIRE a 24-hour notification unless there is a MUTALLY agreed upon emergency. No-shows and appointments cancelled with less than 24-hour notification will result in a charge for the missed appointment.
- ▶ No future sessions will be scheduled if more than three (3) appointments are either cancelled with less than 24-hour notice or you do not call or show for your scheduled appointment.
- ▶ You understand that you are expected to make a payment at the time services are rendered. It is the policy of our office not to schedule future sessions for patients with an outstanding balance on their account. In addition, a \$5.00 service charge will be applied to your account if a statement needs to be sent to collect your payment.
- ▶ Our office will not release any medical records for patients with an outstanding balance on their account unless a \$1.00 per page service charge is paid in full prior to the copying of the records.
- ▶ WE ACCEPT CASH, CHECKS, MONEY ORDERS, AND CREDIT CARDS.
- ▶ When services are rendered to a minor dependent, the PARENT WHO SIGNS THIS FORM is the one responsible for the balance.
- ▶ A \$30.00 service charge will be added to all returned checks.
- ▶ PLEASE RESTRICT CELL PHONE USE TO OUTSIDE OF THE OFFICE.

If you have any questions regarding the above agreement, please feel free to speak with Dr. Bloome or the office staff.

Signature of patient or parent, if minor

Date